

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**  
met in Regular Session on Monday, February 13, 2023 at 10:00 A.M.

**Those present:**

Randall C. Jackson  
Wade Scarbrough  
Darin Wolf  
Pat Martin, III  
Todd Herring  
Karren Winter

County Judge  
Commissioner Prec. 1  
Commissioner Prec. 2  
Commissioner Prec. 3  
Commissioner Prec. 4  
County Clerk

Patricia Vieth  
Jack Curd  
Robby Shawver  
Joe Aulds  
Brett Hoff  
Dawn Vieth  
Conner Deen  
David Levy           via zoom  
Diana Patterson  
Nita Lewis  
Paul O. Wylie, Jr.  
Lori Rutledge

Treasurer  
Sheriff  
Justice of the Peace Prec. 3  
Justice of the Peace Prec. 1  
Constable Precinct 4  
Tax Assessor/Collector  
County Attorney Extern  
County Attorney  
Constable Prec. 3  
Court Coordinator  
Auditor  
District Clerk

Nathan Lawson with Archer County News  
Melissa Hoegger, citizen  
Holly Johnson, citizen  
Christi Wisch, citizen  
Shonda Hoff, citizen  
Eric Wisch, citizen  
Susie Wallace citizen

**A. CALL TO ORDER**

Greeting, Roll Call and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Item #3 was removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**Randy Jackson asked to guest to introduce themselves and the nature of their visit to Court.**

**Eric Wisch commented on the road conditions in Quail Ridge Estates. Wisch asked to speak with his commissioner after court adjourned.**

**Karren Winter presented a plaque the County Clerk's Office received from Texas State Registrar for excellent in vital statistics.**

**Todd Herring advised the Court that the Holliday Senior Citizen would be having a drive-thru hamburger feed on March 5, 2023, to help pay the cost of meals for meals on wheels in Holliday.**

**D. ACTION AGENDA:**

1. Approve departmental reports.

#### **ORDER TO APPROVE REPORTS**

The motion was made by Todd Herring and seconded by Pat Martin, III to approve departmental reports: **Treasurer**. Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

#### **ORDER TO APPROVE VOUCHERS**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed.**

4. Approve Education Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Education Certificates. Voting yes 1-2-3-4-Judge

**Karren Winter**      Public Information Act  
County & District Clerk's Association Continuing Education

**Lori Rutledge**      County & District Clerk's Association Continuing Education  
Public Information Act

**Jack Curd**            Master Peace Officer Certification

5. Approve Publisher's Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Todd Herring and seconded by Darin Wolf to approve Publisher's Certificates. Voting yes 1-2-3-4-Judge

**Archer County News**      Vacancy in Justice of the Peace, Precinct 4 (ran twice)

6. Approve Minutes from previous month – January, 2023.

#### **ORDER TO APPROVE MINUTES**

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve the minutes from January, 2023. Voting yes 1-2-3-4-Judge

7. Consider and/or take action to approve Grant Request for Constable Pct 1.  
**Randy Jackson advised the Court on the grant request.**

#### **ORDER TO APPROVE GRANT REQUEST**

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve the grant request for Constable Precinct 1 for a bulletproof vest and shield. Voting yes 1-2-3-4-Judge

8. Consider and/or take action on Per Diam or Meal Allowance for County Employees. **Jack Curd discussed to increase per diam for meals. Dawn Vieth and Karren Winter reported how expensive meals were at conferences.**

#### **ORDER TO APPROVE MEAL ALLOWANCE**

The motion was made by Todd Herring and seconded by Darin Wolf to approve an increase of \$60.00 per day for meals with a requirement that receipts be submitted to the Treasurer for all reimbursements to County Employees. Voting yes 1-2-3-4-Judge

#### **ORDER TO APPROVE DAY TRAVEL MEAL ALLOWANCE**

The motion was made by Todd Herring and seconded by Darin Wolf to increase the day travel allowance to \$30.00 per meal with a requirement that receipts be submitted to the Treasurer for all reimbursements to County Employees. Voting yes 1-2-3-4-Judge

9. Consider and/or approve external audit for the year ended September 30, 2022, presented by Edgin, Parkman, Fleming & Fleming, PC. **Paul Fleming gave an overview of the external audit.**

#### **ORDER TO APPROVE EXTERNAL AUDIT**

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve the external audit for the year ended September 30, 2022 as presented by Edgin, Parkman, Fleming & Fleming, PC. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on the purchase of Radar Equipment for Constable Pct 3. **Diana Patterson requested the Court to allow the purchase of radar equipment for Constable Precinct 3. Joe Aulds and Robbie Shawver Justices of the Peace had agreed to use JP technology fund to cover the cost.**

#### **ORDER TO APPROVE PURCHASE**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve the purchase of radar equipment in the amount of \$3,140.00 for Constable, Precinct 3 cost to be covered by the Justice of Peace technology fund. Voting yes 1-2-3-4-Judge

11. Consider and/or approve allowing Online Training to achieve required Continuing Education hours. **Wade Scarbrough discussed online training for required training.**

#### **ORDER TO APPROVE ONLINE TRAINING**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Online Training to achieve required Continuing Education hours for cyber security. Voting yes 1-2-3-4-Judge

12. Consider and/or take action to solicit bids for financing a 15' Batwing Mower. **Darin Wolf requested the age of Precinct 2's mower and the need to solicit bids for a replacement.**

#### **ORDER TO ADVERTISE FOR BIDS**

The motion was made by Darin Wolf and seconded by Todd Herring to advertise for bids on financing a 15 foot Batwing Mower for Monday, February, 27, 2023 at 10:00 a.m. Voting yes 1-2-3-4-Judge

13. Consider and/or take action to declare 2000 Mack Truck (Pct 3) as Surplus. Pat Martin, III discussed declaring a 2000 Mack Truck to be declared surplus so that he could advertise to sell.

#### **ORDER TO DECLARE TRUCK SURPLUS**

The motion was made by Pat Martin, III and seconded by Todd Herring to declare a 2000 Mack Truck in Precinct 3 surplus. Voting yes 1-2-3-4-Judge

14. Consider and/or take action to solicit bids for the sale of 2000 Mack Truck.

#### **ORDER TO ADVERTISE FOR BIDS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to advertise for bids on the sale of a Precinct 3 2000 Mack Truck for Monday, February, 27, 2023 at 10:00 a.m. Voting yes 1-2-3-4-Judge

**Court went into Executive Session before items #15 and #16 were discussed.**

15. Consider and/or take action on Constable Pct 2 Appeal. (Tabled 1-23-2023)

#### **ORDER TO PAY COSTS**

The motion was made by Wade Scarbrough and seconded by Todd Herring to pay the back wages, benefits, and court filing fee cost outlined in the Judgment from the Second Appellate District of Texas at Fort Worth. Voting yes 1-3-4; No 2-Judge

16. Consider and/or take action on Justice of the Peace Pct 4 position. (Tabled 1-23-2023)

**ORDER TO SET SPECIAL MEETING**

The motion was made by Darin Wolf and seconded by Todd Herring to set Tuesday, February 21, 2023 at 10:00 a.m. as a special meeting to interview applicants for the Justice of the Peace, Precinct 4 position. Voting yes 1-2-3-4-Judge

17. Executive Session as authorized by Texas Gov Code Section 551.071.

**ORDER TO CONVENE INTO EXECUTIVE SESSION**

The motion was made by Pat Martin, III and seconded by Darin Wolf to convene into Executive Session. Voting yes 1-2-3-4-Judge

Executive Session convened at 10:32 a.m.

Executive Session adjourned at 11:10 a.m.

**ORDER TO ADJOURN FROM EXECUTIVE SESSION**

The motion was made by Pat Martin, III and seconded by Darin Wolf to adjourn from Executive Session. Voting yes 1-2-3-4-Judge

**Having no further business to consider, the Court adjourned at 11:16 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**